



*Royal Thai Consulate-General,
Chennai*

ANNOUNCEMENT

NO. 3/2024

Vacancy for Political and Economic Assistant Analyst

The Royal Thai Consulate-General, Chennai, whose consular jurisdiction covers the southern states of Tamil Nadu, Andhra Pradesh, Telangana, Karnataka, and Kerala, and the Union Territory of Puducherry, is currently seeking eligible and qualified candidates to fulfill its job vacancy for **Political and Economic Assistant Analyst**. The details are as follows:

Job Responsibilities:

- To monitor, research, summarise, analyse, and report on the political, economic, and external affairs development of the above-mentioned Southern States and Union Territory.
- To provide trade and investment information for Thai companies interested in investing in India and for Indian entrepreneur interested in investing in Thailand.
- To coordinate with relevant agencies and organisations as instructed.
- To regularly update relevant political and economic information on the Royal Thai Consulate-General's website and Facebook.
- To execute and implement other related works as required or assigned.

Qualifications:

- A minimum of Bachelor's degree with excellent academic performance from an accredited institution.
- Possess an in-depth knowledge of political and economic policy of the central and state governments of India, and an understanding of regulatory processes, structures of the government and their key decision makers.
- Excellent computer skills or have been well trained in Microsoft office programs including Word, Excel, and Power Point presentation.
- Excellent command of written and spoken English / Tamil language.

Salary: INR 35,000 - 40,000 / Month

Duration of Employment: From 1 July – 30 September 2024 with the possibility of renewing an additional one year contract subjected to probation and annual job evaluation process.

Required documents for application:

- Curriculum Vitae with the contact information and one current photo attached.
- Copy of Aadhaar card
- Additional supporting documents; e.g. academic certificates, English language test scores, letter of recommendation from previous employer/s, etc.

Submission of application:

- Applicants must merge all the required documents above in a format of one PDF file saved under the following name;
- Applicant's First Name and Last name_Application; For an example, "Rajiv Tamil_Application") and email the said application under email heading as "Application for Vacancy for Political and Economic Assistant Analyst" to the following email address: thaiconsulate.cnn@mfa.go.th

Deadline for submission is Friday 14 June 2024 at 16:00 hrs. (Indian Time)

Remarks and Timeline

- Only complete applications which comply with the application guidelines will be considered. Late applications will not be accepted.
- Shortlisted applicants list will be announced and posted on the website: www.thaiconsulategeneralchennai.com on **Monday 17 June 2024**
- Shortlisted candidates will be communicated on the test and interview process after the announcement.
- Final offer of employment is subject to medical and security clearances.

Royal Thai Consulate-General.

Chennai

17 May 2024

